

CASTLE CAMPS PARISH COUNCIL

PARISH CLERK: MRS MELANIE LAING
4 CLAYDON CLOSE, CASTLE CAMPS
CAMBS. CB21 4TD
TEL: 01799 584428
EMAIL: CASTLECAMPSPC@GMAIL.COM

MINUTES

FOR ANNUAL MEETING HELD ON THURSDAY 12TH MAY 2022 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Chris Basham (Vice Chair), Clive Germany, Terry Chapman, John Biggs, Cindy Smith & Roy Harper

In attendance: Melanie Laing (Parish Clerk), & 2 Parishioners

The meeting started at 7.33pm

1. Apologies and reasons for absence Cllr Kent – work commitments & District Cllr Batchelor – illness. Apologies were accepted.

2. Re-elect Chairman and Vice Chairman. John Biggs was elected as Chairperson, proposed by Cllr Smith, seconded by Cllr Chapman. All present voted in favour. Sue Herbert has been elected as Vice Chairman proposed by Cllr Germany, seconded by Cllr Smith. All present voted in favour.

3. Declaration of Acceptance of Office were completed

4. Appoint Finance, Planning, Playground and Safety working parties

Finance	Planning	Maintenance & Safety	Recreation Ground
John Biggs	John Biggs - lead	Clive Germany	Sue Herbert
Sue Herbert	Sue Herbert	Roy Harper	Roy Harper
Cindy Smith	Terry Chapman		

All councillors voted in favour

5. Appoint leaders for projects

Speedwatch & MVAS: Cindy Smith, Road safety inc parking: John Biggs, Cindy Smith & Sue Herbert. CCTV: Sue Herbert. Footpaths: Terry Chapman All Councillors agreed

6. Approve minutes of virtual meeting Full Council meeting on 11th March 2021. All present agreed, Minutes were signed. Planning minutes approval carried over to next meeting

7. Declarations of interest. None

8. District and County Council items of interest.

Henry Batchelor

Additional items since last report are:

Local Election. Lib Dems still have majority with Henry and John Batchelor remaining as District & County Councillors

Ukraine refugees have started arriving in the county. Cambridgeshire has the highest number of approved families accepted to hosts and house refugees.

A1307 works continue at Hildersham with Bartlow Rd roundabout next on list followed by Dene Rd crossing. Route of Greenway in Abington is being debated and a decision on the Park & Ride nr A11 is also nearing decision

Next Combined Parish Meeting will be attended by Highways Officer

9. Parishioners Question Time. Questions were asked about the Lake and the order in which a planning application should run. It was also discussed that Norden's had run a drainage pipe into the pond on Bartlow Rd. Cllr Batchelor suggested looking at Land Registry to see ownership of pond

10.1 Parish Council

Reference	Address	Proposal
S/4538/19/NMA1	Land South Of Bartlow Road	Non material amendment of reserved matters application S/4538/19/RM (Approval of reserved matters for access appearance landscaping layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works) change approved materials to White PVCu Windows (from approved grey painted timber), White PVCu Double Glazed External Doors (from approved grey painted timber), Black Painted Composite Insulated Half Glazed Entrance Doors (from approved grey painted timber), White Painted Steel Half

		Glazed Insulated Garage Personnel Doors (from approved grey painted timber), White PVCu Fascias and Bargeboards (from approved black painted timber) and Black Painted Panelled Steel Garage Doors (from approved grey painted timber)
Decision	All Cllrs agreed to object to this application due to appearance	
22/0489/TTCA	The Limes, Church Lane.	Lime (TG1) - Remove the closest tree to the front right corner of the property.
Decision	All Cllrs agreed to support the application	

10.2 District Council

Reference	Address	Proposal	Status
22/01327/HFUL	Old Pump House High Street	Alterations to fenestration, application of external insulation and render, and installation of PV panels	Awaiting decision
22/01227/HFUL	Apple Tree Cottage High Street	Single storey rear extension and dropped kerb. Resubmission of 21/04950/HFUL	Awaiting decision
22/00767/HFUL	The Cottage High Street	Replacing the damaged fence to the front and continue the fence to the side boundary incorporating a new gate.	Awaiting decision
22/01046/CL2PD	The Bakers Park Lane	Certificate of lawfulness under S192 for the proposed construction of flat roof dormer to existing loft conversion to rear elevation and installation of roof window to front elevation.	Certificate granted 28/04/22
20/02736/FUL	Oakview Barn Camps End	Conversion of existing agricultural buildings into a new 3 bedroom dwelling with a glass link, to including alterations, restorations and associated landscaping works.	Awaiting decision
22/0050/TTCA	The Old Post Office High Street	3x (mature) ash trees - Reduce branches on all trees up to 6 metres to previous pollard points leaving a 3 metre stem on all trees (giving clearance on overhead cables).	No objection 4/04/22
22/0365/TTCA	Elizabeth Cottage, High Street	M1 (mature sycamore tree) as marked on map , a 1-2 meter crown reduction, 2-3 meter building clearance over bowling green shed	Awaiting decision

10.3 Planning queries: All Councillors agreed Enforcement should be notified that land behind Sienna is being used as garden not pasture and car port at No 1. Castle Meadow has been enclosed, Clerk to email Highways re the temporary fence erected at the Lymit to protect verge needs removing as Castle Meadow building work is complete

11. Parish Tree Warden – nothing further to add

JB

12. Matters Arising – For information only

12.1 Bartlow Road pond flooding is being resolved by owners of Pond Farm and adjacent land owner. Work is in progress on reinstating the ditch along the length of Pond Farm boundary.

Clerk

12.2 Painting of the telephone box will commence in a couple of weeks and a new pane of glass added. ACTION SH/CS to clear out books

CG/SH

12.3 Zero Carbon Communities grant scheme – not applicable at present

12.4 Road safety activity: School parking - Child shape bollards are around £150 each and aluminium banners between £40-£50, A further meeting with CCPS Governors is to be arranged to sure up points of usage and storage of bollards. MVAS – Cllr Smith to email Mike Pierson re equipment and timetable, Graham offered to help with download data. Speedwatch – None

CS/JB

13. Matters for the council to discuss / vote on

13.1 Annual Parish meeting to be combined with Village Hall open event to appeal to a wider audience, ACTION Clerk to find out available dates for all parties

13.2 Advertise for new Verge Warden in next Camps Review

Clerk

13.3 CCPC Flower arrangement for All Saints Flower Festival budget of £35 was proposed by Cllr Chapman, seconded by Cllr Smith

13.4 Clock on United Reform Church to be recommissioned and serviced. ACTION Clerk to contact James Jewellers for quote, contact URC secretary for keys/access

13.5 Current Village Maintenance quote from AT&C agreed too expensive. ACTION Clerk to contact local contractors in Camps Review

13.6 As above

13.7 Queens Platinum Jubilee Celebration to be Picnic in the Park as suggested by a parishioner. ACTION Clerk with Cllrs Herbert & Smith to organise bunting, leaflets, hall hire, music, bouncy castle and garden games

14. Recreation Ground

SH

14.1 All Councillors thanked Clive & Roy for supplying wood and building new tennis net box

14.2 Nails were found in corner of play area probably from shed built in neighbouring property and cleared. Rope on square frame has come loose. ACTION: Cllrs Herbert & Harper to check for concrete shuttering pavement for next meeting

15. Finance

The Clerk

15.1 Receipts

Date	Payer	Item	Amount
21/04	SCDC	Precept 1 st payment	£10,300

15.2 Payments since last meeting

Date	Payee	Item	Amount
21/3	M Laing	Clerk wages – Dec/Jan/Feb	£676.20
21/3	Village Hall	Hall Hire	£174.00
23/03	ICO	Data Protection Registration	£35.00
31/03	Unity Bank	Service charge	£18.00
19/04	Kingfisher Direct	4 x Metal bin liners	£311.95
19/04	Melanie Laing	Clerk wages Mar	£281.75

15.3 Payments to be agreed

Payee	Item	Amount
D Jobson	Lift & re lay slab paving at Village Hall	£360.00
C Germany	Lift & re lay slab paving at Village Hall	£750.00
Shineys	Clean 2 x bus shelters	£18.00
CommuniCorp	Subscription renewal	£24.00
CAPALC	Annual membership & Data Protection Officer renewal	£359.72
Melanie Laing	Clerk wages Apr	£225.40
S Herbert	Flower festival arrangement	£35
	Safe Parking awareness items	£0
CCPC transfer	Transfer from Unity to Natwest Sinking & reserves	£5000.00
CCPC transfer	Transfer from Unity to Natwest Maintenance	£5000.00

Cllr Herbert proposed the above payments, seconded by Cllr Biggs. All agreed

15.4 Account balances as of 30/04/2021

Maintenance	£671
Online account	£35,455
Sinking Fund & Grants	£16,236
Saver account #2	£191

16. Clerks Items

16.1 Insurance renewal due 1/06/22

17 Other meetings

Combined Parishes

18. Any other business & Matters for next Agenda

Kids tennis coach needed for summer hols, V Hall requested parking on Rec for 27th May & 1st July

19. Date of Next Meeting: Planning – 9 Jun / Full Council – 14 Jul

Meeting finished at 9.40pm. Melanie Laing